

The Heritage Alliance - British Council Travel Grant Scheme 2018-19

ABOUT THE SCHEME

The Heritage Alliance, in partnership with the British Council, is pleased to offer travel grants for heritage professionals to develop mutually beneficial international projects and partnerships for their organisations. This welcome new scheme responds to one of the recommendations in the Heritage Alliance's [International report](#), published earlier this year.

The 2018-19 Heritage Alliance – British Council Travel Grant Scheme will enable recipients to undertake an international visit to meet with colleagues and share skills, expertise and experience. The Travel Grant Scheme supports UK heritage organisations who are starting to develop mutually beneficial international projects and partnerships.

Applications will be considered for grants of up to £1,500 per organisation or consortium for visits beyond Europe and up to £700 for visits within Europe. We define “Europe” as countries in the [European Economic Area](#) plus Switzerland, Balkan countries, Belarus, Ukraine and Moldova).

The total amount of funding available for 2018-19 is £15,500.

Priority will be given to small and medium UK heritage organisations (with turnover under £1m), particularly those who are new to international working, and for mutually beneficial visits to countries on the Overseas Development Aid (ODA) list (see page 4 of this application form). 50% of the funding will be ringfenced for visits to countries on the ODA list.

Please note that applicants need to make their own travel, insurance and visa arrangements. The Heritage Alliance or the British Council can supply a supporting letter if required.

DEADLINES FOR APPLICATIONS

Deadline for applications: **17:00 Friday 15 February 2019**

Successful applicants notified: **by end March 2019**

Travel must be completed by: **Friday 1 November 2019**

Final report must be submitted by: **Friday 30 November 2019**

HOW TO APPLY

Please complete one application form per organisation or consortium and email it to:
Howard Weinberg, The Heritage Alliance Finance Officer, HowardW@theheritagealliance.org.uk

Applications must be authorised by the applicant's trustee, chairperson or director. Applications received by post, or after the deadline, will not be considered. All decisions are final.

Please note that the Heritage Alliance is a small organisation. Regretfully, this means we do not have capacity to provide feedback on unsuccessful grant applications. Thank you for your understanding.

Organisation	
Name	
Job Title	
Email Address	
Telephone Number	
Address of Organisation	
Organisation turnover	
Please confirm your application has the support of your organisation (give name and contact details for chairperson or director)	
Where do you wish to travel to?	
Visit dates (start and finish)	
Which organisation(s) do you wish to visit?	
Please describe the purpose of your visit. Include details of any specific projects or partnerships you will develop. If you have established contact with potential partners, at what stage are these discussions.	
Explain the mutual benefits of the visit:	

<p>How will the visit benefit the organisation(s) you are visiting and your own organisation?</p> <p>Explain the short-term and long-term impact of the visit on both organisations.</p>	
<p>Please provide a breakdown of the cost of your visit (international and local travel, accommodation, visas, subsistence etc.).</p>	
<p>Does your organisation have experience of working internationally? If so, please describe this briefly.</p>	

<p>Signature of Applicant</p>	
<p>Signature of chairperson or director</p>	
<p>Date</p>	

If your application is successful, you will be required to write one blog post for publication on the Heritage Alliance website and British Council website during your visit, complete a post-visit report (template provided) and supply at least three high resolution images from your visit. Successful applicants will grant the Heritage Alliance and the British Council permission to use the report and images for press and marketing purposes (online and print) directly connected to the Heritage Alliance's and the British Council's work. You may also be invited to present your project at the next Heritage Alliance international event.

ELIBILITY CRITERIA AND GUIDELINES

The Heritage Alliance – British Council Travel Grant Scheme is open to heritage organisations across the UK (England, Wales, Scotland, Northern Ireland), including non-Heritage Alliance members. In the context of the Travel Grant Scheme, we define 'UK heritage organisations' as organisations whose main work is in the heritage sector and whose headquarters are based in the UK.

Priority will be given to small and medium heritage organisations (with turnover under £1m), particularly those who are new to international working, and for mutually beneficial visits to countries on the Overseas Development Aid (ODA) list. 50% of the funding will be ringfenced for visits to countries on the ODA list.

Countries on the ODA List

Afghanistan	Ghana	North Korea
Albania	Grenada	Pakistan
Algeria	Guatemala	Palau
Angola	Guinea	Panama
Antigua & Barbuda	Guinea-Bissau	Papua New Guinea
Argentina	Guyana	Paraguay
Armenia	Haiti	Peru
Azerbaijan	Honduras	Philippines
Bangladesh	India	Rwanda
Belarus	Indonesia	Saint Helena
Belize	Iran	Saint Lucia
Benin	Iraq	Saint Vincent and the Grenadines
Bhutan	Jamaica	Samoa
Bolivia	Jordan	Sao Tome and Principe
Bosnia and Herzegovina	Kazakhstan	Senegal
Botswana	Kenya	Serbia
Brazil	Kiribati	Sierra Leone
Burkina Faso	Kosovo	Solomon Islands
Burundi	Kyrgyzstan	Somalia
Cabo Verde	Lao People's Democratic Republic	South Africa
Cambodia	Lebanon	South Sudan
Cameroon	Lesotho	Sri Lanka
Central African Republic	Liberia	Sudan
Chad	Libya	Suriname
China	Madagascar	Swaziland
Colombia	Malawi	Syrian Arab Republic
Comoros	Malaysia	Tajikistan
Congo	Maldives	Tanzania
Cook Islands	Mali	Thailand
Costa Rica	Marshall Islands	Timor-Leste
Côte d'Ivoire	Mauritania	Togo
Cuba	Mauritius	Tokelau
Democratic Republic of the Congo	Mexico	Tonga
Djibouti	Micronesia	Tunisia
Dominica	Moldova	Turkey
Dominican Republic	Mongolia	Turkmenistan
Ecuador	Montenegro	Tuvalu
Egypt	Montserrat	Uganda
Equatorial Guinea	Morocco	Ukraine
El Salvador	Mozambique	Uzbekistan
Eritrea	Myanmar	Vanuatu
Ethiopia	Namibia	Venezuela
Fiji	Nauru	Vietnam
Former Yugoslav Republic of Macedonia	Nepal	Wallis and Futuna
Gabon	Nicaragua	West Bank and Gaza Strip
Gambia	Niger	Yemen
Georgia	Nigeria	Zambia
	Niue	Zimbabwe

One person from each organisation or consortium will be eligible for funding per application, unless the applicant clearly demonstrates the need for more than one person to travel due to security needs or other extenuating circumstances.

The purpose of the visit must clearly demonstrate the mutual benefits and impact for all of the organisations involved, not only the organisation applying for the travel grant. The grant will cover the cost of travel, including international and local transport, visas, accommodation and subsistence.

The grant will not cover the cost of attending an international conference or meeting, nor will it cover the cost of travel associated with an established project or partnership under which travel costs or participation have already been agreed. The grant will not cover overhead costs (including backfill costs), general running costs, professional fees or production costs such as the purchase or hire of materials, equipment, venues, goods and/or services. The Heritage Alliance cannot consider retrospective applications.

If awarded, 75% of the grant will be paid on receipt of a detailed travel itinerary and invoice in advance of travel. 25% of the costs will be paid on receipt of the visit report and images, to be received no later than one month after the end of the visit.

Applicants will be required to submit their final report before Friday 30 November 2019.

Failure to submit the required paperwork by the given deadline may result in a delay or non-payment of the final instalment of the grant.